

LEGAL INTERN OPENINGS FOR SUMMER 2018

The **U.S. Commission on Civil Rights (Commission), Washington D.C., Office of the General Counsel (OGC)**, seeks law school interns for the summer semester (May – August, 2018).

The Commission is an independent, bipartisan agency first established by Congress in 1957. The Commission:

- Investigates complaints alleging that citizens are being deprived of their right to vote by reason of their race, color, religion, sex, age, disability, or national origin, or by reason of fraudulent practices;
- Studies and collects information relating to discrimination or a denial of equal protection of the laws under the Constitution because of race, color, religion, sex, age, disability, or national origin, or in the administration of justice;
- Appraises Federal laws and policies with respect to discrimination or denial of equal protection of the laws because of race, color, religion, sex, age, disability, or national origin or in the administration of justice;
- Serves as a national clearinghouse for information in respect to discrimination or denial of equal protection of the laws because of race, color, religion, sex, age, disability, or national origin;
- Submits reports, findings, and recommendations to the President and Congress; and
- Issue public service announcements to discourage discrimination or denial of equal protection of the laws.

OGC Intern duties:

- perform legal, administrative, and clerical tasks in support of OGC projects
- research and summarize case law, pending/current legislation and regulations, studies, law review articles, periodicals and other resources
- draft legal memoranda and/or portions of reports
- review and verify the accuracy and form of legal citations in Commission reports
- attend relevant Capitol Hill hearings and/or other civil rights events or conferences

OGC Intern requirements:

- enrollment in an ABA-approved law school pursuing a JD or LLM degree
- interest and/or background in civil rights or civil liberties
- superior research and writing skills
- minimum time requirement is flexible, but a commitment of 20-30 hours/week is preferred
- participation in law school program awarding school credits for internship, since the internship is uncompensated

APPLICATION PROCESS:

Please email a cover letter, resume, references, and short writing sample (<5 pages, unassisted) to the Office of General Counsel at ogcinternships@usccr.gov, with your contact information and references' telephone numbers in the body of the email. **Applications are considered on a rolling basis, but no later than May 1, 2018 for May – August, 2018.** The Commission is located at 1331 Pennsylvania Avenue NW, Suite 1150, Washington, D.C. 20425, (F Street entrance) in the heart of downtown Washington.